



# Sara Biffi

PhD MSc BSc CArch

## Senior Architect – Project Manager

Phone: IT +39 338 408 0353 - Skype: sara.biffi00

E-mail: [biffi.sara@alice.it](mailto:biffi.sara@alice.it)

Address: Italy, 20131 Milan, Paisiello st. 3

### PERSONAL

Self-motivated  
Open-minded  
Clear Communicator  
Team Player

### QUALIFICATIONS

**Visiting Lecturer in**  
Construction Drawings and  
Urban Design  
Milan Polytechnic, Italy  
2007 – 2013

**Phd Architecture in**  
Architectural Composition  
Milan Polytechnic, Italy  
2002 – 2005  
Honours

**MSc Architecture**  
Milan Polytechnic, Italy  
1996 – 2000  
Honours

**BSc Architecture**  
Milan Polytechnic, Italy  
1992 – 1996  
Honours

**CArch - Member of the Order  
of Architects, Milan-A 14107**  
2004

**HSE – Safety and Security  
Coordinator Design and  
Construction phases – Italian  
Law 81/08**

**Senior Technical Designer - Architecture - Real Estate and Retail**  
**Project and Construction Manager - Architecture - Interiors**  
**Work Direction - Security Coordinator**

Member of the Order of Architects , Milan – cat.A n.14107 (from 15.01.2004)

HSE – Safety and Security Coordinator Design and Construction phases – Italian Law 81/08

### PROFILE

I am a freelancer professional qualified Senior Architect with over fifteen years of experience on architectural projects in Italy, Europe and abroad. During my career I have master-planned, designed and supervised several real estate and building projects including: commercial, residential and mix-use development schemes, bank offices and high class interior luxury designs. Project values ranged from Euro 1M to 25M.

Through my career, I have developed a well balanced mix of managerial, contractual, technical and commercial skills. Recently I have been mostly responsible for preparing contractual and tender documents as well as procuring and negotiating contracts with high class Italian material suppliers. Earlier I was primarily responsible for the design development of architectural solutions, feasibility studies, detailed design and supervision of their implementation.

Noteworthy was my experience as visiting lecturer in Construction Drawing and Urban Design at Milan Polytechnic University – faculty of Architecture from 2007-2013.

### SKILLS

Ideas Development and Client Liaison | Contract and Tender Preparation | Negotiating and Cost Control | Material Selections | Developing work methods | Detailing Drafting | Presentation |

### COMPUTER SKILLS

PLANINNG - PRESENTATION: Excel, Word, PowerPoint, Outlook, Microsoft Project, EN Project

SOFTWARE DESIGN: BIM Autodesk Revit – Autocad 2D 3D

SOFTWARE GRAPHIC DESIGN: Photoshop, Adobe Illustrator, X-Press

### SELECTED EXPERIENCE

- **Project Manager | Bussola & Ralph (Co.Ltd) China | Nov 2017 – nov.2018**  
**Project: Luxury Interior Retail | GIVENCHY, MARC JACOBS, FRESH, BALLY, JIMMY CHOO | ASIA and USA | Euro various**

I am currently in charge to follow all activities related a develop of Concept brand for New opening and Refitting of Flagship, Store, Pop-up and Shop of European brand abroad, with focus in Asian and North America's market. I develop the relations with Client, Local Client on site, General Contractor and our Internal departments of Engineering, Purchasing, Production. My results expected every day are respect the timing schedule and Cost control of the project.

LVMH Group – GIVENCHY, Paris – France

LVMH Group – MARC JACOBS, Paris – France

BALLY – Switzerland

## PROFESSIONAL COURSES

### Safety and Security in Workspaces - Construction (dlgs 81/08)

Milan, Italy 2015

### BIM – Building Information Modelling – RevitAutodesk

Treviso, Italy 2015

### Landscape Design and Green Area on Building

Milan, Italy 2015

### Basic Project Management,

University of Engineering,  
Udine, Italy, 2013

## LANGUAGES

Italian (native speaker)  
English (intermediate level)

## PUBLICATIONS

### Title: **Design of Sacred Buildings**

Architectural Composition

Publisher: Milan Polytechnic Press 2006

### Title: **Aldo Favini Engineering Architecture and Engineering Works**

with G. Barazzetta ,  
Catalogue with summary and biography by Sara Biffi

Publisher: Clup, Milan 2004

### Title: **Luca Sacchetti Drawings 1983-2002**

Book by C.Anguissola & S.Biffi  
with tex by Sara Biffi

Publisher: Motta, Milan 2003

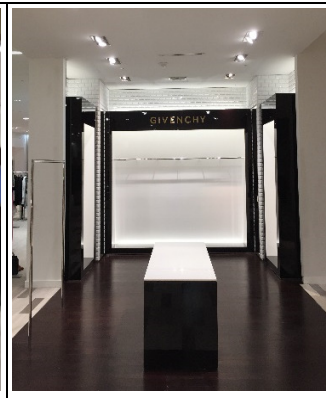
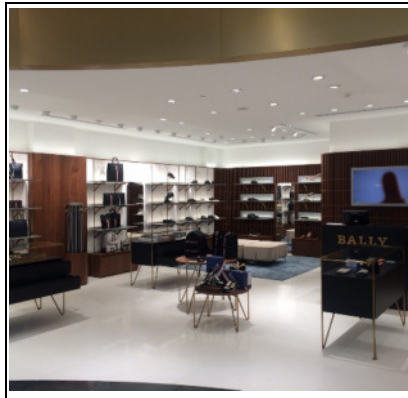
### Title: **The theatricality of the places** – Acts of Congress PHd

Publisher: Torino 2003

### Title: **Thypological building**

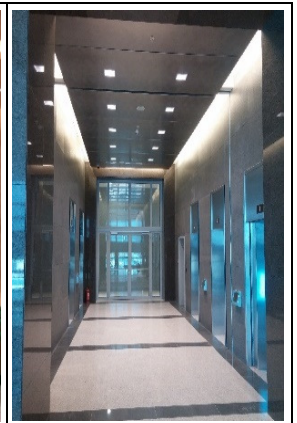
Architectural Composition

Publisher: Milan Polytechnic Press 2002



- **Senior Architect | Permasteelisa Group Spa, Interior Division | Nov 2013 – Jun 2015**  
**Project: Luxury Interior | SOCAR Tower New Headquarter Building | Baku , Azerbaijan | Euro 25M**

Responsible for the luxury Interior design, detailing and construction supervision of the Presidential Suites, VIP Areas, Conference Rooms, Lobby and Podium Area. I managed a team of 2 junior architects and 2 draftsmen and was also responsible for procuring and negotiating contracts with high class Italian suppliers.



- **Senior Architect | DBA Project Spa | 2015 – 2017**  
**Consulting ENI Servizi - Requalification of Business Offices Building**  
**Project: Civil, Structure, Interior Design | ENI-VERSALIS UK New Headquarter Building | Grangemouth , Scotland | Euro 15 M**  
Assignment in Real Estate Sector about service of Design Fit Out and Restyling.

- **Senior Architect | DBA Project Spa | 2008 – 2013**  
**Project: Bank Office –Headquarters Offices | BNL-BNP Paribas Banking Group | Italy**  
**Euro 10 M**

Responsible for the interior design and brand restyling of various BNL-BNP Paribas Banking Group branches in Italy. Civil and Interiors works.

Responsible for the feasibility study, space management, Interior design, supervision of the fit-out works and brand restyling of the BNL-BNP Paribas Headquarters in Rome and of various other branches across Italy.

I managed a team of 5 junior architects and MEP engineering designer.

## RESEARCH

2004 Co-Curator of Exhibition  
**Aldo Favini's Architecture and engineering work**

Polytechnic University of Milan

2001 – Researcher at MURST  
**The School of Milan - The theory of architecture**

Polytechnic University of Milan

2000 – Researcher at CNR  
Research Ministry of  
Environment **Photovoltaico integrated in Architecture**  
IUAV University of Venice

2000 - **Hotel and Contract Technologies and Materials**  
Polytechnic University of Milan,  
faculty of Design



- **Senior Architect | DBA Project Spa | 2008 – 2013**

**Project: Building Offices | Fastweb Spa Real Estate Division | Italy | Euro 1,5 M**

Civil and Interiors works. Responsible for the feasibility study, space management design and supervision of the fit-out works of the Fastweb headquarters Building Offices in Milan, Genova and Torino. I managed a team of 2 junior architects and MEP engineering designer. During this period I have been a Project Manager at the customer and coordinated the design activities.



- **Senior Architect | REDIL.CO.GE Building Company –Redilco Group, Milan | 2005 – 2008**

**Project: New Building Office Siemens IT | Restoration ex-Pomini man. | Italy | Euro 500 M**

Design Manager responsible for the Architectural design and Technical solutions for the renewal of a derelict industrial area ex Pomini Manufactures in to Siemens IT new Office Buildings. Also Responsible for the preparation of tender documents and quantity surveying.



## OTHER

DOB: 11 Dec 1973  
Nationality: Italian  
Driving Licence: Yes

## CONTACTS

Tel. IT: +39 338 408 0353  
E-mail: [biffi.sara@alice.it](mailto:biffi.sara@alice.it)



- **Senior Architect**

**REDIL.CO.GE Building Company –Redilco Group, Milan | 2005 – 2008**

**Project: New Building Office | Restoration Ex-Kodak factory. | Italy | Euro 500 M**

Design Manager responsible for the Architectural design and Technical solutions for the renewal of a derelict industrial area ex Kodak manufactures in to New Office Buildings. Also Responsible for the preparation of tender documents and quantity surveying.



## REFERENCES

- 2018-current SICEPREVIT spa
- 2017-2018 BUSSOLA & RALPH (CoLtd – China)
- 2013-2017 PERMASTEELISA GROUP Spa
- 2008-2016 DBA PROJECT – DBA GROUP Spa
- 2006-2008 REDIL.CO.GE Construction – REDILCO GROUP Spa
- 2006-2006 Architecture and Design Office MATTEO THUN & partners , Milan
- 2005-2006 Architecture and Engineering Company ARCOASSOCIATI srl , Milan
- 2001-2005 LUCA SCACCHETTI Architect – Architecture and Interiors Design, Milan
- 1997-2001 ALDO ROSSI Architect Associates – Architecture Design, Milan

## AWARDS

I am proud to have contributed to the following projects:

- 1st Prize | DBA Project – Mauro Galantino architect | 2015  
Project: **Requalification Public spaces, Library**-International Design Competition, VA, Italy
- Award | DBA Project | 2013  
Project: **New Sailing Center in Asinara Ile** - International Design Competition, Sassari, Italy
- 1st Prize | Sara Biffi Architect | 2006  
Project: **Requalification Public spaces in front of Medieval Castle**, Pagazzano, BG, Italy
- 1st Prize | Luca Sacchetti Architecture | 2002  
Project: **Requalification of Public Space** in the old City of Cesano Moderno, Milan, Italy
- 2nd Prize | Luca Sacchetti Architecture | 2001  
Project: **Urban Planning and Landscape Design of the new city of Puijan** - International Design Competition, Shanghai, China
- Award | Luca Sacchetti Architecture | 2001  
Project: **Shanghai World EXPO 2010** - International Design Competition, Shanghai, China
- Award | Aldo Rossi Associates | 2001  
Project: **New Buildings of the Faculty of Chemistry and Astronomy University of Bologna** - International Design Competition, Bologna, Italy
- Award | Aldo Rossi Associates | 1998  
Project: **New Site of Polytechnic University of Milano in Bovisa area** - International Invitation Design Competition, Milan, Italy