GIULIA RIBERTI



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(+41)794631483

Mar 4, 1992

Swiss

EMPLOYMENT HISTORY

Mar 2019 – Present
HOSPITALITY, EVENTS, SECRETARY/ EXECUTIVE ASSISTANT, SHOP ASSISTANT
Museo Comunale d'Arte Moderna Ascona | Ascona, Switzerland

Jun 2022 – Jun 2025
SOCIAL MEDIA MANAGER
ATAS Locarno | Locarno, Switzerland

Oct 2022 – Jun 2024
SOCIAL MEDIA MANAGER
HGS - Hospitality & Gastro Services SA
| Locarno and Lugano, Switzerland

Apr 2021 – Mar 2022
SOCIAL MEDIA MANAGER AND RECEPTIONIST
Albergo MIRADOR Ascona
| Ascona, Switzerland

Dec 2019 – Dec 2020
SOCIAL MEDIA MANAGER, PRESS OFFICE ASSISTANT, PROJECT MANAGER AND EVENTS
Fondazione Majid
| Ascona, Switzerland

Jun 2017-19-23-25
HOSTESS
ICML- International Conference on Malignant Lynphoma
| Lugano, Switzerland

Jan 2019 – Jun 2019
ITALIAN AND ENGLISH TEACHER
ProJuventute | Locarno, Switzerland

Sep 2018 – Feb 2019
MUSEUM COLLABORATOR
Museo Comunale d'Arte Moderna Ascona | Ascona, Switzerland
Internship

2016 – 2017
HOSTESS
Locarno Film Festival
| Locarno, Switzerland

Jul 2015 – May 2017
ART GALLERY ASSISTANT AND PR
Butterfly Institute Fine Arts
| Lugano, Switzerland
Internship

EDUCATION

Feb 2024 – Mar 2024
CERTIFICATE IN SOCIAL MEDIA MARKETING (CONTINUING EDUCATION)
SSSAT Bellinzona
| Bellinzona, Switzerland

Oct 2013 – Feb 2017
BACHELOR IN SCIENCES OF CULTURAL HERITAGE
Università Cattolica del Sacro Cuore and Università Statale Milano | Milan, Italy

Sep 2012 – Jun 2013
PSYCHOLOGY AND SOCIAL SCIENCES (ONE YEAR)
UNIL- Université de Lausanne
| Lausanne, Switzerland

SUMMARY

Social Media Manager, Art Collaborator, Assistant shop manager, Visual merchandiser and Editor, with years of experience in museums, art galleries and hospitality (hotels and restaurants).

PROFESSIONAL SKILLS

- Proficient use of the main Microsoft Office softwares, as well as the corresponding macOs versions. Also excellent knowledge of GecoTi, art price and SUE
- Expertise in social media management (Instagram, Facebook, Tik Tok, Twitter/X and LinkedIn)
- Art dealing, Art events, Art exhibition installations
- Visual merchandising
- Editing of Press releases and Online
- Problem solving, Organisation, Teamwork, Communication, Leadership, Time management, Stress management, Critical thinking, Multilingual, Detail-oriented

LANGUAGES

- Italian | Native
- English | Advanced (C1/ C2)
- French | Advanced (C1/ C2)
- German | Intermediate (B1/ B2)