

Francesca Fattori

PERSONAL DETAILS

Address via Lattuada, 10, 20017 Rho, Milano - Italy

Mobile +39 340 1752192

E-mail francesca91fattori@gmail.com

Nationality italian

Date of birth [05, February, 1991]



WORK EXPERIENCES

- Date (from - to) September 2015 - Present
 - Name and address of employer Primo Marella Gallery, Milan
 - Type of business or sector Contemporary Art Gallery
 - Occupation or position held Gallery Executive Assistant
 - Main activities and responsibilities Responsible for Books, Catalogues and Press projects, support in developing Exhibitions, Art Fairs and Events, Art market surveys and analysis, dealing with collectors and artist production
-
- Date (from - to) February 2015 - August 2015
 - Name and address of employer Jealous Gallery, London
 - Type of business or sector Contemporary Art Gallery and Print Studio
 - Occupation or position held Gallery Assistant
 - Main activities and responsibilities Assisting customers, preparing and following shipments, cataloguing artworks, setting up exhibitions, Organizing special events
-
- Date (from - to) September 2014 - July 2015
 - Name and address of employer Simon Brown; Nick Guttridge; Brent Darby; Karen Thomas, London
 - Type of business or sector Assistant Photographer
 - Occupation or position held Assistant Photographer
 - Main activities and responsibilities Setting up the scene, setting cameras and lights, editing, dealings with clients
-
- Date (from - to) September 2014 - February 2015
 - Name and address of employer Atom Gallery
 - Type of business or sector Contemporary Art Gallery
 - Occupation or position held Gallery Assistant
 - Main activities and responsibilities Assisting customers, preparing shipments, visiting studios and Cataloguing artworks, website mantaining
-
- Date (from - to) September 2014 - February 2015
 - Name and address of employer Lubomirov - Euston Gallery
 - Type of business or sector Contemporary Art Gallery
 - Occupation or position held Gallery Assistant (Intern)
 - Main activities and responsibilities Dealing with customers, back office, setting up exhibition, customer service

- Date (from - to) January 2014 – August 2014
- Name and address of employer NH Milano Fiera, Via degli alberghi
- Type of business or sector Events
- Occupation or position held Event organisation assistant
- Main activities and responsibilities Attending International Event and dealing with Managers

- Date (from - to) January 2014 - August 2014
- Name and address of employer Thomas Wiedenhofer photography
- Type of business or sector Via Giacomo Watt 5, Milano
- Occupation or position held Assistant photographer
- Main activities and responsibilities Assisting during photo shoot

- Date (from - to) September 2010 – June 2011
- Name and address of employer Catherine Claydon, Old Brompton road, 183, SW5 0AN London
- Type of business or sector Teaching
- Occupation or position held Italian teacher
- Main activities and responsibilities teach Italian to 8 years old children

EDUCATION and TRAINING

- Date (From - to) September 2016 – December 2016
- Name and type of Institute Business School Sole24ore, Milan
- Principal subjects / occupational skills covered marketing, project communication and fundraising. Project development.
- Title of qualification awarded Master in Art and Culture: marketing strategies, communication and fundraising

- Date (From - to) October 2011 – July 2014
- Name and type of Institute European Institute of Design IED, Milan
- Principal subjects / occupational skills covered Visual communication - art, photography. Project development, art history surveys, shooting.
- Title of qualification awarded Degree in Visual Communication - Major in Photography

- Date (From - to) January 2011- July 2011
- Name and type of Institute Blake College of Art, Design and Media, London
- Principal subjects / occupational skills covered Modern photography History course, projects elaboration and discussion. Shooting and editing.
- Title of qualification awarded Certificate in Digital and Analogic Photography

- Date (From - to) September 2005 – June 2010
- Name and type of Institute Falcone e Borsellino High school, Arese (Milan)
- Principal subjects / occupational skills covered Foreign languages and literature : English, Spanish, German
- Title of qualification awarded High school Diploma

SKILLS AND ABILITIES

- Multi-tasker
- Excellent time management and prioritisation skills
- Thorough and precise approach to projects

COMPUTER SKILLS

- Adobe Photoshop, InDesign, Premiere
- Office (ECDL)

Mother tongue Italian

OTHER LANGUAGES

	[English	Spanish	German]
• Writing	advanced,	good,	good
• Reading	advanced,	good,	good
• Speaking	advanced,	good,	good
• Listening	advanced,	good,	good

August 2006 - intensive english courses in London

August 2008 - intensive spanish course in Salamanca

August 2017 - Intensive german course in Hamburg

Driving License B

CERTIFICATIONS

English exams: FIRST and TOEFL

European License office ECDL

HOBBIES AND INTERESTS

I am always looking for something new to learn, this constantly seek for new nourishment for my brain to keep me alive. I love reading books and catalogues. Literature, science and art are my sustenance. I consider cinema and theatre as a way to come across different side of life I am not able to interpret by myself. I definitely can't live without music.

Last but not least, food is not only an interest but a real love, tastes and smells magnify the experience of eating and living. In my spare time I dedicate to sports: rock-climbing, yoga and swimming are my way to relax and to breath, I love travelling around the world, alone or with friends: the real purpose is to discover new territories and cultures.