



# Lara Ricca

Educated Operation Assistant with 4 years of art industry experience combined with a Master in Arts. Skillful supporting operations for both public and private galleries. Successful organising exhibition. Detail-oriented with experience in exhibition planning. Resourceful junior curator with artistic background and impressive logistics management expertise. High-level organizational and artistic appreciation skills leading to positive outcomes.

## CONTACT

120 New Place Square  
SE16 2HR London

+44(0)7399345546

[riccalara1@gmail.com](mailto:riccalara1@gmail.com)

<https://www.linkedin.com/in/lara-ricca-b1ba1016a/>

## SKILLS

- Administration
- Exhibition design
- Database management
- Information management
- Exhibition curation
- Detail-oriented

## LANGUAGES

Italian, German Native language

English Advanced

Spanish Elementary

## WORK HISTORY

**Operation Assistant** 04/2022 - Current  
**David Zwirner** - London

- Provide support to registrars and operation team
- Supporting the registrar team during the installation process of exhibitions, shuttles and condition reports.
- Supporting the gallery manager in managing the gallery and gallery space,
- In charge of exhibitions' budget and reconciliation and providing support during the exhibition planning

**Registration/Operation Intern** 12/2021- 04/2022  
**David Zwirner** - London

- Provide support to registrars and operation team
- Create Condition Reports files and upload them in the database and update files with appropriate changes
- Collaborate with Geumhyung Jeong and technicians for Vessels exhibition.
- Knowledge of TA, TA full waiver, Bonds and Warehouses. Knowledge of Commodity Codes and Procedure Codes. Knowledge of Customs Reason and Customs from/to Status
- Create and upload works details and packing details on the DataBase
- Create Customs on the DataBase. Uploading Proof of Export on Egnyte to keep track of TA Entries. Check TA expiries.
- Supporting the registrar team during the installation process of exhibitions.

**Exhibition Assistant** 10/2021- 02/2022  
**180 Studios** - London

- Providing support and information to the visitors in the understanding of the work and general information about the exhibition space.
- Answered visitor questions and signposted further services to enhance visitor experience.
- LUX is organised by SUUM Project in collaboration with Fact and presented at 180 Studios and runs until 20 February 2022.

**Visitor Assistant** 09/2020 - 09/2021  
**British Museum** - London

- Answered visitor questions and signposted further services to enhance visitor experience.
- Utilised expert knowledge to accurately answer questions and queries.

**Curatorial Intern** 12/2020- 07/2021  
**Hayward Touring** - London

- Development and research for the British Art Show 9.
- Main duties: archive, research, development of website, catalogue, list of works, and layout, image right form and loan forms.
- Planned and undertook special research projects.

---

## CULTURAL EXPERIENCE

AUPAIR  
CULTURAL CARE  
Santa Fe, NM  
10/2017 - 10/2018

CULTURAL EXCHANGE  
INTERCULTURA  
Arnprior, CANADA  
08/2011 - 11/2011

CULTURAL EXCHANGE  
MARIA WARD-SCHÜLE  
Mainz, DE  
08/2010 - 09/2010

### **Freelance Curator** **Gallery@oxo** - London

03/2020 - 07/2021

- Curator of Sounds of London. Exhibition focused on sounds and photographs of London during lockdown.
- Main duties: Development, research, design and install.
- Acquired, stored and preserved pieces to assist exhibition development.
- Increased online engagement through improved social media practices and online campaigns.

### **Project Curator** **TATE Exchange** - London

01/2020 - 06/2020

- Online project in collaboration with University of Westminster and Tate Exchange.
- Development of the Instagram page @pass.portraits to discuss about the image and meaning of passports.
- Main duties: research of the artwork and artists, management of the graphics, creation of content and connection with the audience.

### **Volunteer** **Two Temple Place** - London

01/2020 - 03/2020

- Visitors assistant - Unbound Exhibition.
- Providing support and information to the visitors in the understanding of the exhibition.
- Providing information about the history of the building and The Bulldog Trust

---

## EDUCATION

### **Master of Arts** Curatorial Studies, 09/2021 **University of Westminster** - London, ENG

- MA Museum Galleries and Contemporary Culture with Distinction
- Relevant Coursework Completed: Collecting Today: Curating, Presenting and Managing Collections, Curating Contemporary Art, Current Issues in Museums and Galleries, Education, Learning and Events, London Museums, Museum Narratives

### **Bachelor of Arts** Art History and Cultural Management, 10/2017 **Università degli Studi di Padova** - Padova, IT

- BA Management and Planning of Cultural Tourism 96/110
- Relevant Coursework Completed: Roman and Greek Archeology, Medieval Art, Contemporary Art, Museology, Medieval History, Modern History, Statistic and Economy

---

## CERTIFICATION

### **Training Vernon System - Hayward Gallery** March 2021

### **Art & Activity: Interactive Strategies for Engaging with Art – MOMA** April 2020 - Coursera

### **English Public Speaking Certificate - Santa Fe Community College** July 2018

### **Curator and Exhibitions - Museo Orfeo, Bologna** May 2017 - Homegallery Serenarte